

Deficiency Progress Report - Update 2

Received September 22, 2009

To complete the evaluation process, Cal/EPA requires the CUPAs to submit Deficiency Progress Reports that explain the CUPA's progress towards correcting the identified deficiencies. Deficiency Progress Reports are due every 90 days after the evaluation date until all deficiencies have been corrected.

CUPA Name: Glendale Fire Department

Evaluation Date: March 18 and 19, 2009

Evaluation Team:

Cal/EPA: Mary Wren-Wilson and John Paine

SWRCB: Sean Farrow

Cal/EMA: Fred Mehr

Deficiencies corrected to date: N/A

Deficiencies corrected with update 1: 1, 3, 6 and 7

Deficiencies in progress: 2, 4 and 5

Deficiencies corrected with update 2: 2 and 5

Deficiency in progress: 4

Deficiency 2: The CUPA has incorrectly reported enforcement actions they completed during the passed three reporting years.

CUPA Corrective Action: The Glendale CUPA will insure that enforcement actions are properly reported in the upcoming September 2009 reports.

CalEPA Response (Update 1): Please submit copies of reports 2, 3, and 4 for fiscal year 08/09 with Progress Report Update 2, due September 15, 2009.

CUPA Corrective Action: Please find attached copies of report 2, 3, and 4.

CalEPA Response (Update 2): Based upon review of the information submitted on Annual Summary Reports 2, 3, and 4 for fiscal year 08/09, Cal/EPA considers this deficiency corrected.

Deficiency 4: The CUPA is not ensuring that regulated businesses submit certifications at least once every three years, that they have reviewed their Business Plan, and made necessary changes. Nearly half of the facility files reviewed were either missing the plan or contained outdated plans.

CUPA Corrective Action: Recently we updated all of our Inventory Disclosure and Business Plan. Presently they are in process of being duplicated for mass mailing. Each Business will be given 30 days to complete and mail the package back to our office. Attachments 3A, 3B, and 3C are samples of these revised forms.

CalEMA Response (Update 1): Cal EMA is satisfied with the CUPA's efforts in correcting the deficiency. Cal EMA looks forward to following the CUPA's continued efforts to correct this deficiency.

CUPA Corrective Action: The packages are ready for use and mass mailing. Each Business will be given 30 days to complete and mail the package back to our office.

CalEMA Response (Update 2): Cal EMA is satisfied with the CUPA's efforts in correcting the deficiency. Cal EMA looks forward to hearing about the CUPA's success after the mass mailing effort.

Deficiency 5: The CUPA's facility files are not indexed by street address and company name. During file review, 70% of the files were indexed by street address only.

CUPA Corrective Action: The work has begun to change the labels. The target date for compliance is September 2009.

CalEMA Response (Update 1): Cal EMA is satisfied with the CUPA's efforts in correcting the deficiency and for completing over one third of Cal ARP Audit Inspections. Cal EMA looks forward to following the CUPA's continued efforts to correct this deficiency.

CUPA Corrective Action: This project has been completed. All folders are filed in accordance with their street address. Additionally, the label also identifies the appropriate business name.

CalEMA Response (Update 2): Cal EMA is satisfied with the CUPA's efforts in correcting the deficiency. This deficiency has been corrected.